## **EXHIBITION PLACE**

logos.

Revised: May 2025



This document applies to Exhibition Place events only. It does not apply to tenant venues on the grounds of Exhibition Place as listed below. Please reach out to them directly for information.

Liberty Entertainment Group – Liberty Grand Entertainment Complex

Maple Leaf Sports & Entertainment – Coca-Cola Coliseum, BMO Field, OVO Athletic Centre

Medieval Times Dinner & Tournament – Toronto Castle

Toronto Event Centre – Interior Venues, Exterior Venues

EMPLOYER	The Board of Governors of Exhibition Place
ADDRESS	<ul> <li>Automotive Building – 105 Princes' Blvd, Toronto</li> <li>Bandshell Park – 100 Prince Edward Island Crescent, Toronto</li> <li>Better Living Centre – 195 Princes' Blvd, Toronto</li> <li>Enercare Centre - 100 Princes' Blvd, Toronto</li> <li>Queen Elizabeth Building – 180 Princes' Blvd Toronto</li> <li>**Any roadway, parking lot, and Princes' Gates are included**</li> </ul>
PARKING	<ul> <li>Any outdoor parking lot, unless otherwise indicated on hall call.</li> <li>For taxable benefit parking, you require a hanging tag or daily parking pass.</li> </ul>
ENTRY POINT	Loading docks, unless otherwise indicated on hall call. Punch in/out at nearest ADP timeclock or use ADP app.
REPORTS TO	Production Services Staff
STEWARD	Mark Goldenberg
HOUSEPEOPLE	Mark Goldenberg Richard Snow Harrison Bye
SUGGESTED TOOLS  You are responsible for all tools on minimum tool list.	<ul> <li>8" Crescent wrench</li> <li>Flashlight</li> <li>Knife / Multi-tool</li> <li>Pen &amp; Sharpie</li> <li>Multibit screwdriver</li> </ul>
PPE	<ul> <li>CSA / ANSI approved hard hat</li> <li>CSA approved steel toed footwear</li> <li>CSA approved high-visibility vest</li> <li>Work gloves (recommended)</li> </ul>
DRESS CODE	Work Calls: clean attire.  Show Calls: black pants, polo shirt or black shirt and shoes; no shorts or

	Show Calls Automotive Building: dress blacks (pants, long sleeve shirt, and shoes); no short-sleeve shirts or logos.  **Dress appropriately for working outdoors**
FORMS	Please email <u>productionservices@explace.on.ca</u> to receive employee and tax forms as a PDF Docusign Package and Access Card Requests.
PAYMENT INFO	Pay period is Sunday to Saturday. Paid weekly via direct deposit or cheque. Cheques can be picked up at Local 58 office.
GEAR	Event equipment provided by AV Supplier.
	Enercare Centre Salons: Crestron System, Built-In Audio and Video
	<b>Studio EX:</b> Soundcraft MPM12, Shure ULD Wireless Microphones, Christie Projector
	<b>Automotive Building 2<sup>nd</sup> Floor Meeting Rooms:</b> Crestron System, Built-In Audio and Video